

Date Prepared 8/2004  
Revised  
Prepared By Patty Watt

**BMP** ART #5

**TITLE:** WASTE PAPER TOWELS

**Regulatory Citation:** 6 NYCRR Part 372.2

**Applicability:** Waste paper towels generated from art work

**Purpose:** Proper disposal of waste paper towels

**Person or  
Department Responsible:** Associate Professor for Fine Arts

**Schedule:** Daily

**Procedures:** Paper towels used for wiping artist colors, varnish, turpenoid natural or linseed oil from artwork are disposed in a waste fire safety container labeled, "Hazardous Waste, Flammable, Ink and Cleaner Stained Paper Towels Only." No other trash products will be placed in this container. The container will be kept closed at all times except when adding waste.

Each day the container contents will be emptied by the Special Custodial staff and transferred to the 55 gallon waste drum in the Cogan hazardous waste storage shed.

(see Custodial BMP #3 for information on further waste handling)

**Record keeping:** hazardous waste manifest

**Record Location:** Physical Plant EPA files

**Contact:** Associate Professor for Fine Arts  
Coordinator of Environmental, Health and Safety (629-7163)

HVCC-BMP-ARTS#5 waste paper towels