

will ensure that secondary waste containers are labeled with Hudson Valley's name and address.

- 5) The medical waste vendor will include all of the following information on the secondary containers: the generator facility name and address, the transporter's name and permit number, the date of shipment and identification of the RMW contents (e.g. sharps) and include the word biohazard or the universal biohazard symbol. The vendor will complete the Medical Waste Tracking Form which will be signed by the Director of EHS or designee. The Director will obtain Medical Waste Tracking forms and file in the EHS files and track receipt of the second copy within 30 days.
- 6) The Director of EHS or designee will make regular inspections of the area using the attached checklist.

Current vendor: Safeguard Biomed Services

Record keeping: The Director of Environmental Health and Safety will prepare the required manifests.

Record Location: Env Health & Safety office, environmental files

Contact: Director of Environmental, Health and Safety (629-7163)
Exec Mgr of Physical Plant (629-7427)
Assistant to Exec Mgr 629-7361

HVCC-BMP-Custodial #2-RegulatedMedicalwaste

